

Kansas Forestry Association Board Meeting Minutes



Date: February 20, 2019
Time: 9:00 am - 3:00 pm
Lunch: Venison Chili provide by Charlie Barden
Location: Kansas Department of Wildlife, Parks and Tourism
Region 2 Office
300 SW Wanamaker Road
Topeka, KS 66606

Due to snow storm, meeting was changed to a conference call.

Agenda

Call to Order

Welcome/Introductions: Tom Hogard, President

KFA Board Members and Guests: Bob Atchison, Charlie Barden, Ryan Rastok, Floyd Schmidt, Jim Hays, Wayne Lukert, Wayne White, Carolyn & Roy Turney, Shane Neel, Sandy Chandler

KFA Activity Reports:

Secretaries Report: Sandy Chandler

Review/Approval of November 15, 2018 Meeting Minutes:

Corrections:

Page 2: Under New Business: National Walnut Council Annual Meeting Update: 6th Line: Debra McDaniels name added to working with Carolyn Turney and Darcy Paull.

Title: add an "s" to Walnuts in Indian Country.

Board Member Terms, Roles and Elections:

Include dates of expiration: Debra McDaniels, Eric Sheets, Carolyn Turney & Wayne White will serve until year 2020.

Carolyn moved to accept as amended, Wayne White 2nd. Approved.

Additional comments about the Board of Directors:

Eric Sheets is no longer with the Kickapoo Tribe.

Kickapoo Tribe will be listed and still wants to be part of KFA.

Jeanna Leurck is no longer with US Forest Service. Once they appoint her replacement, Bob will make contact to see if the replacement wants to be a part of KFA.

Treasurers Report: Sandy Chandler

Begin 2019:

KFA/Tree Farm Current	\$22,252.33
Memorial Honors Giving	\$ 2,599.34
National Walnut Council Meeting	\$ 425.00

2019 Financial Committee Recommendations – 2019 Proposed Budget:

Clarify Membership - ByLaws

A copy of the 2019 Proposed Budget was email out to Board Members.

Bob asked what the Finance Contractor line item was. It is for Sandy Chandler.

At the Finance Committee Meeting, Carolyn suggested an increase to \$1,000, due to mailings and additional tasks Sandy would be providing for KFA.

Jim Hays moved and Carolyn 2nd, to approve. Passed

Bob reviewed Sandy's time sheet and summarized to the board. For the time period of November 15, 2018 to February 11, 2019 there was a total of 33 hrs, for a cost of \$495.

Carolyn moved to approve the bill be paid, Wayne White 2nd. Passed.

Tom has the incentives to get mailed out and will get them to Sandy.

The membership dues and donation form is confusing. It needs to be clarified better as to rather Tree Farmers and Walnut Council members are to pay dues. This needs to be discussed and modified in the bylaws.

Program Director Report: Shane Neel

Shane provided the cost of member signs. They are \$20.55 each. He has 20 ordered and total cost for 20 will be \$411.00. Not sure when they will be in but will forward to Board the information.

Carolyn asked about the bill being authorized to pay. Since it has been budgeted for 2019, it can be paid.

Shane had a summary of the In-kind for the Water Quality Advocate, a grant with Kansas Forest Service. \$80,000 is KFA match and currently \$36,757 has been figured. This is with KFA members and volunteer hours and mileage. It is from July 2017 to current date. There is more to come in. The grant is for 3 years and there shouldn't be a problem meeting the match.

Shane explained that an Advocate can request to be reimbursed for travel on the training. Sometimes it takes a while for a reimbursement to go through the University and State of Kansas, who issues the check. Kansas Forest Service is asking for KFA to pay the mileage for individuals and then bill KFS to get reimbursed, to quicken the payment. KFA wouldn't be making the decision for reimbursement, Shane as KFS Forester would. It will be to issue a check to the individual and get reimbursed by Kansas Forest Service. No budget line item needs to be approved, since it isn't any expense or income to KFA.

Wayne White, moved to approve. Charlie 2nd. Passed.

Shane will work out an agreement with Amy Hoffman, KFS and Sandy.

Currently there are 28 Trained Advocates and 18 to be trained. Only 2 have asked for reimbursement. KFA Board will revisit if need be.

Bob commented that Kansas Forest Service is no longer asking KFA for in-kind, letter of support for the windbreak.

On behalf of KFA a letter of support was written for a grant proposal with KU Engineering Department, US Forest Service for woodland owners. No financial, or in-kind support is required.
(Letter will be sent to Exec Committee, Shane will send out)

Briefly discussed the climate conference. Bob has a 2 page summary and will send out to the Board.

Old Business:

National Walnut Council Annual Meeting Update: Charlie Barden

Kansas June 16-19 2019

Have met with the conference committee, have donations coming in.

National Walnut Council (NWC) will let us know about the donations.

Still working on the general outline of stops to make. Hope to have details to Liz Jackson, Secretary of NWC so it can be out in the next newsletter. Plans coming along pretty well.

Kick off is around 1:00 on Sunday and ends on the 19th.

Buses: Got quotes, school bus vendors can do it, if they are a/c. Or will go to chartered buses.

2019 Plan of Work – Carolyn Turney

No comments; will discuss at the next meeting.

KFA Sponsored Research Grants – Ryan Rastok

Grants Committee:

On hold until there is more to discuss. Wants to put together a committee to review. Bob Atchison and Wayne White will be on the committee. To review evaluate grant applications for research grants. This is for the Memorial honors funds. To see if they qualify for those funds. Small grants to supplemental research grants. Bob would suggest that the committee review and then get board of approval. About \$2,000 currently. Standing grants committee will need to review. Committee should outline what types of grants and limitations. Grant application to be developed by the committee. Will then submit to the board for approval.

ATFS PLT Grant – Carolyn

Report of the workshop on February 9th in Emporia.

Received the funds from the Tree Farm System, passed them on to KACEE. KACEE managed the funds. Did workshop on PLT in July 2018, 2nd component to have a workshop in PLT & WILD to visit a tree farm. Had about 12 participants. KACEE Executive Director Laura Downey will submit the report to ATFS in March. Grant is finished.

New Business:

Kansas Association of Conservation Districts Presentation: Wayne Lukert

Postponed until board can meet in group setting.

Membership and Response to Letters/Website: Sandy

Briefly explained the confusion and that the TF & WC members sending in the money. Should all go towards to donations. Comments made and no decision made. Should be addressed in bylaws and they need to be changed to reflect.

New Recruiting Approach: not discussed.

KFA Bylaws:

Discussion held on different articles, issues. Committee needs to discuss and then send out for approval by board. Shane has copy of bylaws but possibly didn't have the current bylaws. Carolyn will send him a copy and it should also be put on the website. Shane will send out to committee current bylaws. Need proposed changes for Voting at the Fall Field Day

Bylaws Committee: Bob, Charlie, Carolyn, Tom Hogard, Floyd Schmidt

EcoTeam: Floyd Schmidt: will discuss at a later date.

WQANetwork Volunteer Pay: Shane discussed under Program Director Report

Spring Newsletter:

ATFS Leadership Conference, Board Meeting, National Walnut Council, KFA Member Spotlight, Educational Component

March will be next newsletter, no later than April.

Provide Shane with any other information. National Walnut Council will be the major article and need registration information. Need to have article from Laura Downey. Shane will get.

Other Items: None presented.

Agency Reports: No big news from KFS; Changes in Farm Bill; no personnel changes.

Jim Hays: getting geared up to do field work. Meetings on policy issues and conferences.

Carolyn & Roy Turney, Shane going to the Leadership Conference next week.

Next Meeting: July 11th, 2019 Thursday

Adjourn

Prepared and Submitted by Sandy Chandler, Secretary/Treasurer