

Kansas Forestry Association Board Meeting Minutes



Date: July 17, 2020
Time: 9:00 am - 3:00 pm
Lunch: On Your Own – Break at 11:30
Location: [Join Zoom Meeting](#)
Meeting ID: 976 3311 7815
Password: KFA
Dial by your location: +1 312 626 6799 US (Chicago) Meeting ID: 976 3311 7815
Password: 361863

Agenda

- I. Call to Order/Welcome/Introductions – Tom Hogard, President KFA
Board members: Each introduced self: Floyd Schmidt, Clint Thornton, Roy & Carolyn Turney, Bob Atchison, David Herbert, Ryan Rastok, Shane Neel, Sandy Chandler

Guest: Parks Brigman –Western Regional Tree Farm Manager

- II. KFA Activity Reports
Secretary's Report – Sandy Chandler
Review/Approval of February Meeting Minutes
Correction:
Under Board Members Present: Correction to Ryan ~~Raskot~~ Rastok spelling.
Carolyn moved to approve with correction. Bob 2nd.
Motion passed.

Treasurer's Report – Sandy
Receipts/Payments
Sandy reported not much income or expense, since a dues renewal hasn't been sent out, and events cancelled due to COVID-19. She has sent out a few incentives.

Tom: asked about the sales tax. Sandy reported we had to pay sales tax on signs, and only has to pay sales tax once a year, since amount is small. Each town, each county has to be listed out.
A set price for signs is to include sales tax, since each county and/or city has different rates and it has to be reported by county/state codes.

Tom asked about the reserved funds: The Memorial Funds amount, for \$500.00. It was for the Managing Carbon with Healthy Forests Workshop. It was voted on at the Feb/March meeting to come out of Memorial Funds. And also for Forestry Fall Field day.
We are wanting to spend out the Memorial Funds funds. Fall field Day was cancelled, therefore the sponsorship hasn't been paid.

On the Managing Carbon, a check was sent but no refund was given back. Sandy doesn't know the status of that.

Bob stated that the meeting should occur next year. The grant has been extended and most likely in the summer. It is up to the board to leave it and sponsor next years.

Carolyn moved to approve the financial report, 2nd by Floyd. Passed

General account \$ amounts:

KFA/Tree Farm/Walnut Council	\$25,903.51
Memorial Honors Giving	<u>1,971.40</u>
Total	\$27,874.91

Sandy submitted her time and expenses to Shane. March to July 12th expenses:

Contract Payment: 13 hours:	\$195.00
Photo copies	2.30
Printing	<u>13.70</u>
Total	\$211.00

Carolyn moved to approve and 2nd by Floyd. Passed.

Sandy asked about the check for \$884.76 from American Forest Foundation. Didn't get Any documentation, email or no letter. Parks stated that it was for annual base funding. The coordination is off since offices are closed, due to COVID-19. Bob asked about the \$1,000.00 that Kansas has received in the past. Parks wasn't sure this check included everything. Parks indicated there will be additional checks coming. This check would be put under program funding.

Tom asked how many tree farms there were. It was thought to be 140 tree farms. That is pretty close number.

III. Old Business

COVID 19 Updates – Executive Committee (EC)

Cancelled Fall Field Day

Summer field day, pretty much everything has been cancelled

EC Meeting held and discussed the by-laws that need to be done, soon.

Tom discussed doing a mailing on the by-laws and also the elections of Board members.

Board members terms up: Debra McDaniels, Carolyn Turney, Wayne White,

Officers are elected by the board, for 2 year terms.

If mailing out the ballot for by-law changing, need to do with the election of board members, so we only have one mailing.

EC has talked about doing a sort of on-line voting, but not for this year. Not an option for this year, the by-laws have to change first. No on-line voting included in by-laws at this time.

Shane: Only 3 listed, not sure if he is missing someone. Dustin is still interested in helping when he can, but not always able to attend. Shane will check with him.

Clint Thornton would be willing to serve on the board, plans to be attending meeting. Need to check with Dustin. Clint could be listed as a new landowner, either as a landowner, Or manager of his family farm.

Will have election for 4 members; have a line for write in.

Shane will prepare and Carolyn will approve for the by-laws and elections.

Shane went thru by-law changes. Shane explained changes. Shane has talked to Printing Service at KSU and they will help the printing of by-laws and be able to include a postcard for voting.

Discussion on rather to stamp post card or not. Carolyn suggested that if they really want to vote, they would put the stamp on. Tom stated to send out postcard without stamp. Shane reaffirmed that was also what the EC recommended.

By-Laws were reviewed and discussed.

Bob mentioned that a lot of non-profit boards were taking all the details of membership out of by-laws and stating that it is up to boards to make the decisions on dues, membership status. This is the way non-profit groups are going. It varies a lot. Something for KFA/EC to look into.

Discussion was held. No decision made.

Will need 2/3 of postcards returned to have a passing vote.

Put KFA address on return postcard and Shane will work with Sandy to tally responses.

Shane asked about the cost of mailing. There is postage in the budget. Postage is covered in budget, but this might cost more.

Sandy stated if there is a motion to do the mailing that would cover the postage cost also.

Carolyn moved to send proposed by-law changes to active members by US Mail with unstamped postcard for them to return with an affirmative or negative on the changes along with the people up for election for the next 2 years.

Roy 2nd. Motion passed.

Kansas Forest Action Plan Update – Bob Atchison

Sherry Fountain USDA Forest Service, responsible for Community Forest, Forest Stewardship, joined our meeting.

KFS Action Plan waiting to get final review to share. Once it is ready to review, there will be another link for everyone to get to it to review.

Bob reported for Wayne. Took Wayne's recommendations and included in the KFS Action Plan. It was postponed until next year. Shane was wanting to know if maybe we should ask the American Forest Foundation to have a booth there. It is still planned for June, in Wichita, but having some difficulty get it confirmed, with hotel and convention side.

Sherry Fountain, introduced herself. Thank for the invite.

Other Items: None

IV. New Business

Timber Cruising Trainings – Shane

COVID has pushed back the trainings. Shane has worked with Jarron Tindle, with ways to engage landowners to assess their own woodlands.

With COVID, doesn't think some would be wanting to do this, but working on a way.

Summer Newsletter – Shane

Due to COVID spring letter didn't go out. Too much has been cancelled.

Submitted article by Luke Terry Windbreak, Riparian Quality Enhancement Initiative, Parks Brigman, ATFS National Conference, will provide something.

Include something about riparian initiative, being a renewed grant.

Maybe something of interest about Kickapoo, about their grant, forest management plan.

Some of it has been delayed because of COVID. David Herbert will provide an article.

Carolyn asked about the fall newsletter. Will need to have voting done by December 1st. May want to have a blurb about the election and by-laws changes. Tom suggested it be in the summer newsletter. Need to have a time line for return of postcard.

Mailing goes out around Nov 1st to be received by November 15, and then the cards back by December 15.

Bylaws Mailings

Dues and Membership: Covered under old business

2020 Awards; put off until next year.

Alternative Educational Events to Field Days

Bob: Walnut council is virtual, need to make known to our members. Need to check with Charlie, check it out with Liz and then go forward with letting members know. Need to know the capacity it will accommodate.

Other virtual events:

Bob will try to check and see if any others are out there and provide links. Anyone else, let Bob know.

Shane will try to do some pod casts.

Committee Reports: None

Other items:

Sandy announced, Tim Caffrey, a member suggested to sell t-shirts or hats.

Discussion held: Logo wear is nice but can be expensive inventory.

Tom suggested a place to order individually: Café Press. Person can order whatever they want, could do individual items. Tom suggested to have logo available so individuals could order themselves. Tom will check into Café Press. Possibly just using it for advertisements.

Agency Reports

Jason Hartman - asked if we would be interested in virtual Ag Summit. Would like a letter to KDA to be a part of Ag Summit. To include forest products to encourage more forestry at Summit. Shane will draft a letter for Tom to sign off on. Suggestions welcome for input for letter.

Carolyn suggested information for Conference, if they have it to move more to Center of US so people could drive.

Shane got the annual report done for AFF.

Bob: COVID is affecting all plans to come back to KFS office. It must be approved by KSU. State office is hoping to come back in August. Employees were asked their opinions on working at main office. District offices are dealing differently since some are with NRCS, other state organizations. Katie had back surgery and is still out of commission. Finishing EQUIP applications.

Jason is continuing with advisory board. Carolyn is still a representative for KFA.

Working on an agency mission statement. Not ready to share but working on it.

VI. Next Meeting/Adjourn

Plan for next meeting: November, virtual meeting. Shane will do a Survey Monkey, to see when is best. Decide on Nov 4th or 18th. Could be in person and others could zoom. Shane will set up with KDWPT.

Tom adjourned meeting.